

# VACANCY ANNOUNCEMENT

VA Palo Alto Health Care System

## THE DEPARTMENT OF VETERANS AFFAIRS IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants receive consideration without regard to race, religion, color, national origin, non-disqualifying mental or physical disability, age (with authorized exceptions), sex, political affiliation, or any other non-merit factor.

Vacancy Annc No. <b>04-169 KT</b>		Opening Date: <b>6/24/04</b>	Closing Date: <b>Open Until Filled</b>	U.S. Citizenship Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (See notes below)
# Posns <b>8</b>	Position Title <b>DIAGNOSTIC RADIOLOGIC TECHNOLOGIST</b>	PD Number <b>GS-5: 2957-A GS-6: 3072-A GS-7: 2908-A</b>	Pay Plan, Series, Grade <b>GS-647-5 (Target 6/7) or GS-647-6 (Target 7) or GS-647-7</b>	
Service <b>RADIOLOGY SERVICE</b>		Promotion Potential <b>GS-7</b>	Salary Range <b>GS-5: \$45,756 per annum GS-6: \$51,001 per annum GS-7: \$56,659 per annum</b>	
Duty Station <b>PALO ALTO</b>		Tour of Duty: <b>Mon-Fri, 8 am – 4:30 pm</b> and will rotate to provide weekend coverage (Saturday and Sunday) on any of the following shifts: <b>8 am – 4:30 pm    3:30 pm – 12 midnight    12 midnight – 8 am</b>		
Work Schedule <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Intermittent <input type="checkbox"/> Part-time @ _____ hrs/wk		Subject to Bargaining Unit <input checked="" type="checkbox"/> Yes-Minimum posting: 15 work days <input type="checkbox"/> No-Minimum posting: 10 calendar days		Subject to Supervisory Probationary Period <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (First-time supervisors subject to 1 year)
<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary NTE _____ <input type="checkbox"/> Term NTE _____		Subject to Drug Testing <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See notes below)		Physical or Medical Examination Required <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See notes below)
Travel and/or relocation expenses <input type="checkbox"/> may be authorized <input checked="" type="checkbox"/> are not authorized		<i>Applicants currently serving under recruitment or relocation bonus service obligation must notify this office of the conditions of their agreement.</i> Relocation bonus <input checked="" type="checkbox"/> may be authorized <input type="checkbox"/> is not authorized Recruitment bonus <input checked="" type="checkbox"/> may be authorized <input type="checkbox"/> is not authorized		
<b>Area of Consideration - For information on application procedures, see section on 'HOW TO APPLY'</b>				
<input checked="" type="checkbox"/> <b>PUBLIC - All interested candidates and qualified applicants. NOTES: Positions are in the Excepted Service and will be filled under Title 38 U.S.C. US citizenship is required. However, in accordance with regulations issued by the Under Secretary for Health, non-citizens may be appointed when no qualified U.S. citizens are available.</b>				
<b>Point of Contact - Inquiries should be directed to the following individual at (650) 858-3951.</b> <b>Kate Legler-Saalfeld, Human Resources Specialist</b>				
<b>REASONABLE ACCOMMODATION</b>				
This office provides reasonable accommodations to applicants with disabilities. If you need reasonable accommodation for any part of the application and hiring process, please notify this office. The decision on granting reasonable accommodation will be on a case-by-case basis.				
<b>THE DEPARTMENT OF VETERANS AFFAIRS SUPPORTS A DRUG-FREE ENVIRONMENT</b>				

**This announcement is Open Until Filled until all positions are filled. 1st cutoff date will be on 7/16/04. If there are positions available after the 1st cutoff, applications will be reviewed on a bi-weekly basis until all positions are filled.**

**DUTIES:** Incumbent performs radiologic examinations of head, trunk and extremities of a person; performs tomograms, myelograms, operative femoral arteriograms, venograms, sialograms and other radiographic procedures; prepares supplies, equipment, film room and other necessary items; prepares and administers contrast material orally, by enema or by other means under close supervision of radiologist; monitors vital signs and notifies radiologist of significant changes; process exposed radiographies, prepares film processing chemicals for film processors, recovers processing solutions; loads numerous types of film holders with proper film; operates automatic film loaders and processors; performs and calibrates processor monitoring system; maintains records of patients examined; schedules patients and dispenses appropriate prep kits. Performs full range of radiographic studies, operating a fully digital x-ray system and operates highly technical digital and computerized radiographic equipment. Retrieves and sends images via the Stentor System. Performs Quality Control and Quality Assurance test on computer, digital equipment including phantom testing and fluoroscopy checks. Performs procedures such as video fluoroscopic swallowing studies in conjunction with the speech Pathology Service, works as a team member with radiologist in procedures such as cholecystograms, urethrograms, arthorograms, upper GI series, sets up the x-ray room. Ensure that sterile supplies, local anesthetics, contrast materials, catheters, and other equipment are present and readily available for the radiologist. Provides technical training to lower grade technologist who may be assigned to the department.

## **QUALIFICATION REQUIREMENTS:**

### **A. Certification:**

1. All applicants must be certified as a Diagnostic Radiologic Technologist by the American Registry of Radiologic Technologists (ARRT).

2. Each uncertified VA Diagnostic Radiologic Technician/Technologist who was permanently employed on June 21, 1986, and whose competence in the safe administration of ionizing radiation was affirmed, in writing, by a VA licensed physician not later than January 1, 1987, is considered fully qualified. These employees may be promoted, demoted or reassigned within the GS-647 occupational series. Any employee initial retained in this manner who leaves this job series loses protected status and must meet the full requirements in effect at the time of reentry.

3. Exceptions:

a. Applicants who have completed an approved training program may be given a temporary appointment not to exceed 1 year. Failure to acquire ARRT certification during that year is justification for termination of the temporary appointment. The temporary appointment may be extended for 1 additional year (total of 2 years of temporary employment) if circumstances indicate satisfaction of all requirements and permanent appointment is probable,

b. If there are no acceptable applicants who meet these requirements, the Chief Patient Care Services Officer may authorize a medical center to hire otherwise qualified applicants, provided such persons show evidence of training, experience and competence to be equally protective of patient health and safety.

### **B. Note:**

Public Law 97-35 requires that persons who administer radiologic procedures meet the credentialing standards in 42 CFR Part 75. Essentially, they must (1) have successfully completed an educational program that meets or exceeds the standards described in that regulation, and is accredited by an organization recognized by the Department of Education, and (2) be certified as radiographers in their field. The following meet these requirements:

- Persons employed by the Federal Government as radiologic personnel prior to the regulation (January 13, 1986) who show evidence of current or fully satisfactory performance or certification of such from a licensed practitioner such as a doctor of medicine, osteopathy, dentistry, podiatry, or chiropractic who prescribes radiologic procedures to others.
- Persons first employed by the Federal Government as radiologic personnel after the effective date of the regulation who (a) received training from institutions in a State or foreign jurisdiction that did not accredit training in that particular field at the time of graduation, or (b) practiced in a State or foreign jurisdiction that did not license that particular field or did not allow special eligibility to take a licensure examination for those who did not graduate from an accredited educational program, provided that such persons who evidence of training, experience, and competence.

### **C. Specialized Experience:**

One (1) year of specialized experience equivalent to the next lower grade level in the Federal service in the operation of diagnostic radiology equipment under the direction of radiologists or other medical officers to produce radiographic studies used in medical diagnosis and treatment.

## **SUBSTITUTION OF EDUCATION FOR EXPERIENCE:**

Note: Qualifying educational programs for radiography and radiation therapy technology are available in accredited colleges, universities, hospitals, medical schools, or post-secondary technical or vocational schools. Education or training from programs based in hospitals must have been from those hospitals that were accredited at the time of the education or training by the Joint Commission on Accreditation of Hospitals or by the American Osteopathic Association.

GS-5: Successful completion of a full-time training course of at least 24 months duration in a post-high school radiography program OR successful completion of a 4 year course of study above high school leading to a bachelor's degree with courses directly related to this occupation. Successful completion of a course for medical radiologic technicians in the Armed Forces is qualifying on a month-to-month basis up to 1 year of specialized experience through the GS-5 level.

GS-6: Successful completion of six (6) months of graduate education or an internship meets the specialized experience only in those instances where the course work or internship is directly related to the work of this position.

GS-7: Successful completion of one (1) full year of graduate education meets the specialized experience only in those instances where the course work is directly related to the work of the position.

**VOLUNTEER EXPERIENCE:** Appropriate credit will be given for voluntary participation in community, social service, and similar activities.

**BASIS OF RATING:** Your rating will be based on the quality of your experience as shown in your application and elements. Listed below are the knowledge, skills, and abilities considered essential for successful performance in this position. These elements will be used to determine the highly qualified candidates to be referred to the selecting official. Provide, on a separate sheet of paper, a detailed description of your experience as related to the knowledge, skills, and abilities listed below. Incomplete, vague, or contradictory information may affect your rating.

1. Ability to perform diagnostic examinations.
2. Ability to perform fluoroscopic and spot film examinations using contrast media.
3. Ability to perform darkroom operations.
4. Ability to communicate orally.
5. Knowledge of radiation protection standards, devices, and techniques of accumulated dosage and genetic changes.
6. Knowledge of anatomy and physiology, e.g., the location, appearance, and function of various major systems.
7. Knowledge of computerized and digital radiographic equipment.

**ADDITIONAL NOTES:**

- ◇ **Funds Availability:** The position being filled is subject to the availability of funds.
- ◇ **Additional Vacancies:** This announcement may be used to fill additional vacancies occurring within 90 days.
- ◇ **U.S. Citizenship:** If applicable, non-citizens may be appointed when no citizens are available in accordance with regulations issued by the Under Secretary for Health.
- ◇ **Promotion Potential:** If applicable, the candidate may be to the full performance level provided he/she has demonstrated satisfactory performance, meets applicable administrative requirements, and there is sufficient work at the higher grade level.
- ◇ **English Language Proficiency:** If applicable, individuals appointed to direct patient care positions must be proficient in spoken and written English as required by Title 38, United States Code (38 U.S.C.).
- ◇ **TB Skin Screen Test:** All applicants selected for employment with the VAPAHCS will be required to meet TB screening requirements before being placed into this position.
- ◇ **Physical / Medical Standards:** If applicable, candidates will be required to pass a physical examination.
- ◇ **Drug Testing Position:** All applicants tentatively selected for VA employment in a testing designated position are subject to random drug screen (urinalysis) for illegal drug use prior to appointment. Applicants who refuse to be tested will be denied employment with the VA.
- ◇ **Direct Deposit / Electronic Funds Transfer:** It is a policy of the Department of Veterans Affairs to require new employees to receive Federal wage and salary payment through Direct Deposit/Electronic Funds Transfer. On the first day of duty, new employees must bring their Social Security Card/Number, photographic identification card, and information regarding their financial institution.

**HOW TO APPLY:** **ALL APPLICANTS** should submit the following documentation

1. VA Form 10-2850c (Application for Associated Health Occupations)
2. OF-306 - Declaration of Federal Employment. You must complete this form to determine your acceptability for Federal employment.
3. Licensure – If required, a copy of full, current, unrestricted license to practice in a State, Territory, Commonwealth of the U.S., or the District of Columbia must be submitted.
4. College Transcript - If the position requires education and/or substituting education for experience, you must submit a copy of college transcripts.
5. DD-214 - Military Discharge Paper. Veterans claiming veterans preference and those eligible for employment under veterans hiring authorities must submit a copy.

6. SF-15 - Application for 10-Point Veteran Preference. If you are applying for 10-point veterans preference, you must submit this form and the required documentation specified on the reverse of the SF-15.
7. SF-50B - Notification of Personnel Action. Transfer/Reinstatement Eligibles must submit a copy of their latest or last SF-50B.
8. Performance Appraisal - Current/Former Federal employees must submit a copy of their most recent performance appraisal.

To receive consideration, all application materials must be postmarked or received in this office by the closing date. Any information not submitted with your original application will not be considered. Failure to submit the requested material and response to the rating factors may result in a lower rating in the evaluation process.

All application materials will become the property of the Human Resources Management Service and will not be returned, used for other positions, or duplicated once submitted.

In accordance with 18 U.S.C. 1719, use of postage-paid government agency envelopes to file job applications is a violation of Federal law and regulation. Applications mailed in postage-paid government envelopes, sent by Federal agency special courier services or submitted through Federal fax machines will not be considered.

**APPLICATIONS SHOULD BE MAILED TO:**

VA Palo Alto Health Care System  
Human Resources Management Service (05A)  
3801 Miranda Avenue  
Palo Alto, CA 94304